

# Technology Training Manual

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## United Streaming Tutorial

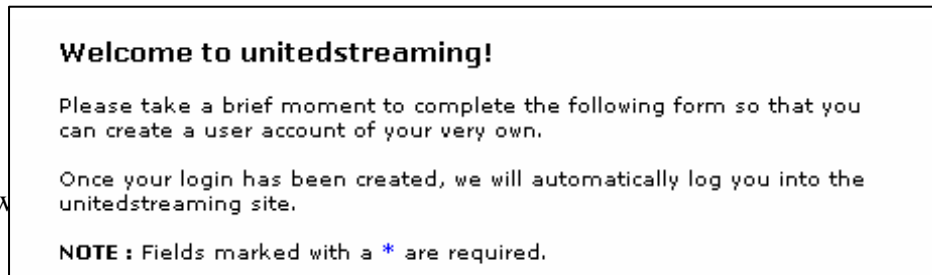
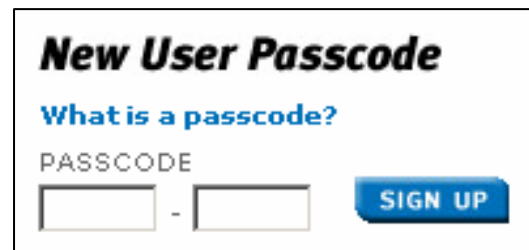
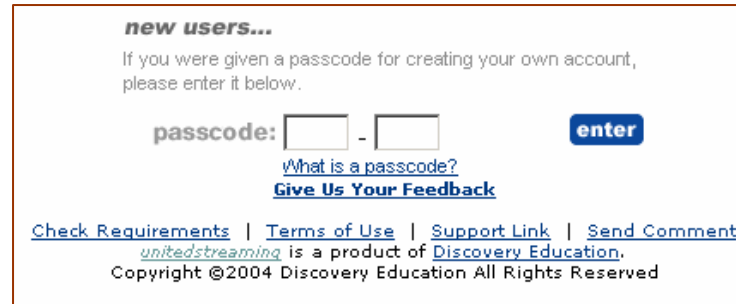


The district is making available to classroom teachers a library of over 26,000 videos. These videos can be used to supplement or enhance your curriculum. This document contains information on how to register for an account, access the videos, and options for using the videos in your classroom.

**Create an Account**


To create an account, please follow these steps:

1. Point your browser to the following URL:  
<http://www.unitedstreaming.com>
2. Locate the area for new users
3. Enter your passcode for your campus. For passcode contact contact your Instructional Technologist.
4. Once your passcode has been entered, please click on the Enter button or Sign Up button.
5. You will see a welcome screen from KLRN and be asked to fill out a form. The information you enter will be used to create your account.
6. Only those items marked w




## United Streaming Videos on Demand

7. Enter your First Name and Last Name in the provided fields.



A screenshot of a registration form. The 'Name' field is split into 'First' and 'Last' sub-fields, both highlighted in yellow. The 'Title' dropdown menu is set to 'Teacher'. The 'School/Organization' dropdown menu is set to 'CROSBY KINDERGARTEN'.

8. The title will default to Teacher. If you need to change the title, please do so at this time.
9. The School or Organization field should already be filled in and the campus name was based on the passcode that was used. If the campus shown is not your campus, please verify your passcode and start the process over.
10. Verify the State is correct. This field should already default to Texas.



A screenshot of a dropdown menu labeled 'State / Province' with 'Texas' selected.

11. Fill in the rest of the fields to include your email address, confirm email address, desired username, password, confirm password, security reminder question, and security reminder answer.

12. You must check the “I have read and agree to the Terms of Use”

13. If you would like to subscribe to the United Streaming newsletter, check the box.



A screenshot of a registration form with the following fields and options:

- Email Address :  \*
- Confirm Email Address :  \*
- Desired Username :  \*
- Password :  \*
- Confirm Password :  \*
- Security Reminder Question :  \*
- Security Reminder Answer :  \*
- I have read and agree to the [Terms of Use](#).
- Subscribe me to the unitedstreaming newsletter
- 

14. Click on the Continue button.

## Notes

Since United Streaming utilizes a national database, you may not be able to use the username you entered. The system will prompt you if the username is already in use. If it is, type in a different username.

Once the form has been completed and submitted, an email will be sent to you at the address you specified and you may begin using your account.

## United Streaming Videos on Demand

### Accessing United Streaming

Once your account is created, you may begin using the United Streaming system immediately. After you have submitted the form using the Continue button, you will be taken to the following screen:

**Your unitedstreaming account has been created. An e-mail summarizing your account information has been sent to you at the following e-mail address and should arrive within the next 3-5 minutes:**

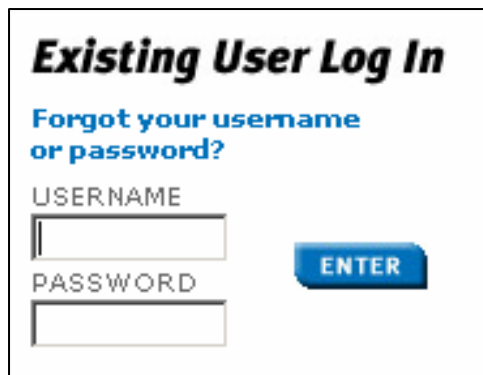
**lfitzhamis@swisd.net**

**You may now [login to the unitedstreaming site.](#)**

You may begin using the United Streaming system by clicking on the link shown above or by pointing your browser to <http://www.unitedstreaming.com>

Enter the username and password you specified during the registration process, then click Enter.

If you forgot your username or password, click on the link and then follow the prompts.



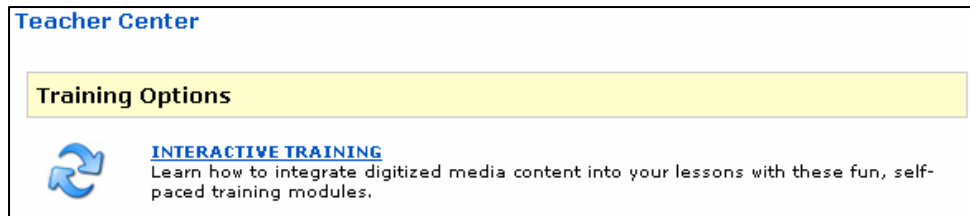
Notes

### Getting Started

It is recommended for all teachers to view the Interactive Training modules that are available through the United Streaming system. To access the Interactive Training modules, log in, then click on the **Teacher Center** link at the top of the screen.



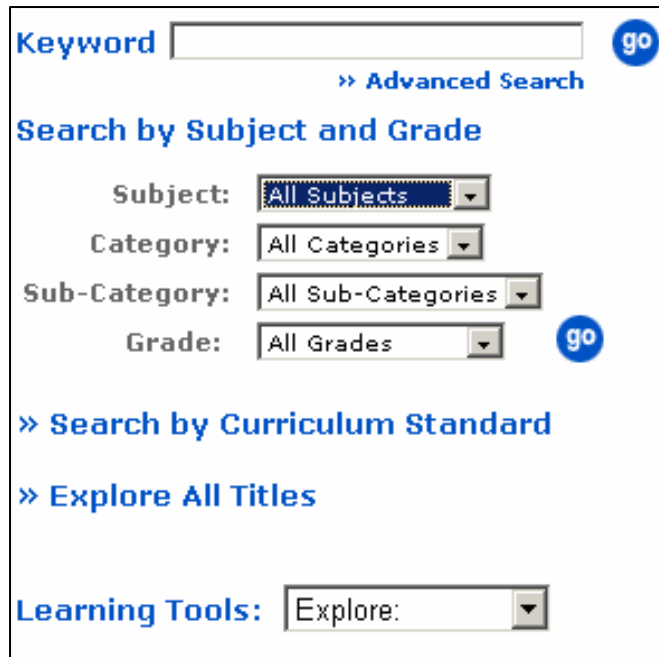
Once you have clicked on the Teacher Center link, select the Interactive Training module from the list of items. A tutorial video will play and provide you with information on how to use the videos in your classroom.



### Searching for Videos

Videos can be found by using the search tool within the United Streaming system. The following is a screenshot of the search tool:

You may enter a keyword or select a subject, category, sub-category, and/or grade level. Once you have entered your keyword or made your selection from the subject/grade options, click on the Go button.



## United Streaming Videos on Demand

As an example, the keywords of “rain forest” will be used.



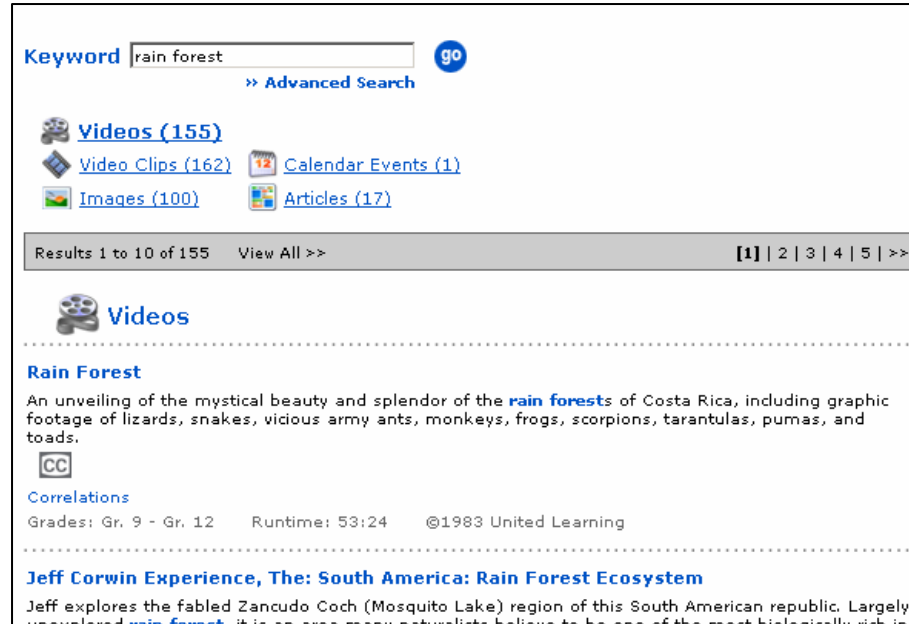
After typing in “rain forest” and clicking on the Go button, the following screen will appear:

The result includes 155 videos, 162 video clips, 100 images, 1 calendar event, and 17 articles.

The gray bar indicates the number of videos available and shows links to the first 5 pages.

Below the gray bar gives a title of the video as well as a short description.

To view images associated with the terms “rain forest” will click on the images link.



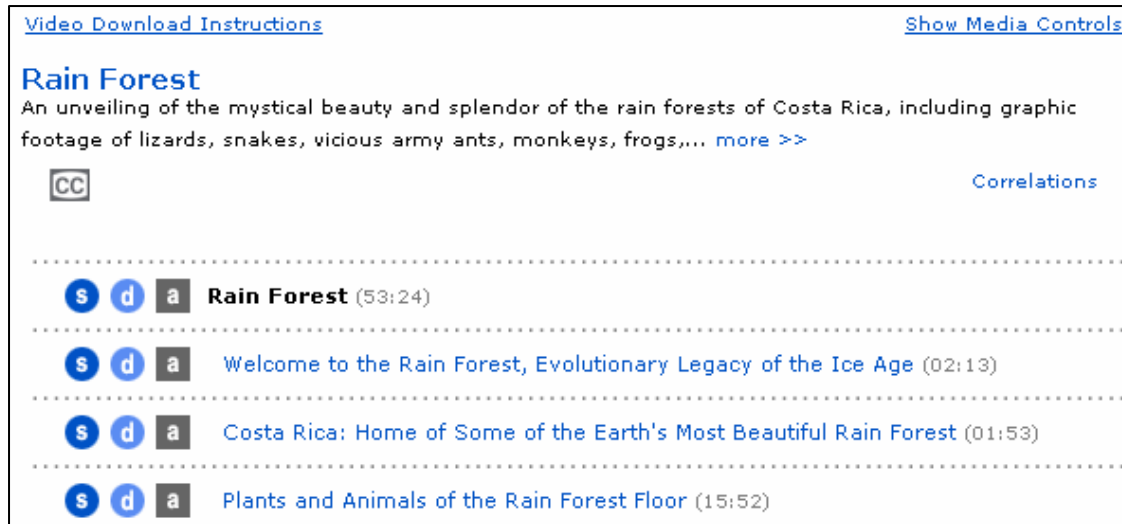
To view articles related to “rain forest”, click on the Articles link.

For this example, click on the first video titled **Rain Forest**.

Notes

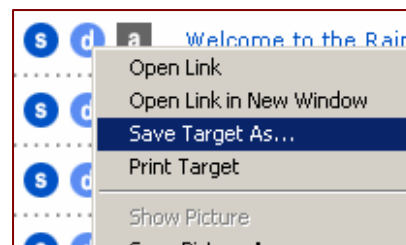
## United Streaming Videos on Demand

After selecting the Rain Forest video, you will be presented with a screen as shown below:



Use the “S” button to stream a video from United Streaming to your desktop computer. It is recommended to use this option only to preview a video. Because of the size of video files and the nature of the Internet, it is always recommended to download the video to your desktop.

To download a video to the desktop of your computer, right-click on the “D” button. Doing so will bring up a menu as shown:



Select the Save Target As option.

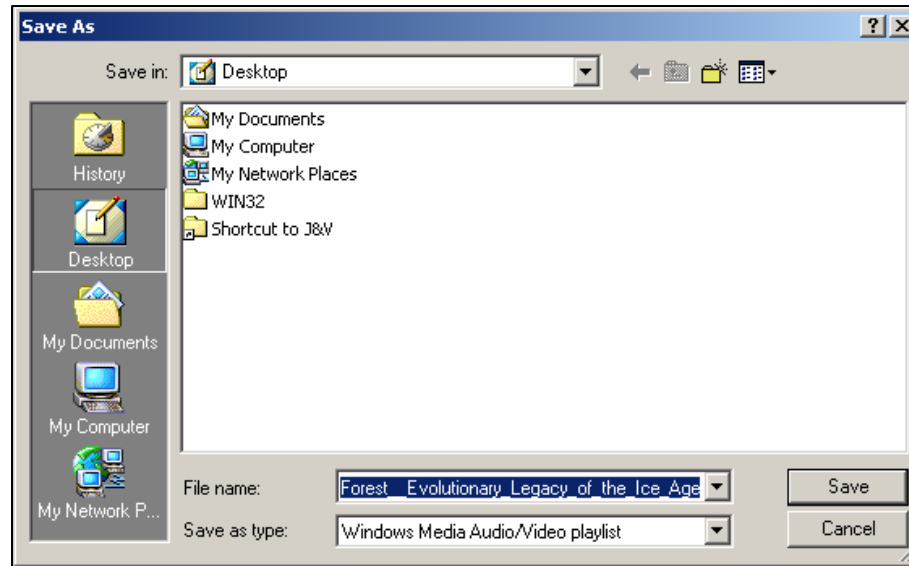
Notes

## United Streaming Videos on Demand

A dialog box will appear asking you to name the file and select a location for saving. For the purpose of this tutorial, select the desktop as the location (Save In) and use the default name as the File Name.

Click on the Save button to continue.

The file will be downloaded to your desktop.



Locate the file on your desktop. The video can be played by double-clicking on the video.

The video can also be inserted into PowerPoint and used in a slide presentation.



## Notes