

# MacBook Basics

## 1. Introduction

- a. Making the transition from PC to MAC? What are some basic items on your new MacBook? Watch these videos for a brief description.
- b. [How to take a screenshot](#)
- c. **Note** These videos need to be opened in Safari to be viewed properly.
  - i. [http://movies.apple.com/105/media/us/findouthow/macosx/2009/apple-findouthow-macosx-anatomy\\_of\\_a\\_mac-cc-us-20120130\\_r640-10cie.mov?width=640&height=360](http://movies.apple.com/105/media/us/findouthow/macosx/2009/apple-findouthow-macosx-anatomy_of_a_mac-cc-us-20120130_r640-10cie.mov?width=640&height=360)
  - ii. [http://movies.apple.com/105/media/us/findouthow/macosx/2009/apple-findouthow-macosx-pc\\_to\\_mac\\_basics-cc-us-20120130\\_r640-10cie.mov?width=640&height=360](http://movies.apple.com/105/media/us/findouthow/macosx/2009/apple-findouthow-macosx-pc_to_mac_basics-cc-us-20120130_r640-10cie.mov?width=640&height=360)

## 2. Icons on your MacBook

- a. Icons represent the files on your computer. Each is unique to a different program or item.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28T3ZoN1I1ZG4zbk0/view>

## 3. Multi-Touch Gestures

- a. The touchpad on a MacBook is much different than one on a laptop.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28QVA0VmiZWdNzYU0/view>

## 4. Preferences

- a. You can adjust things like your screen resolution, keyboard control, mouse control, sound, printer settings, and more using your Systems Preferences.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28U3NOWEpjNU5CRIE/view>

## 5. The Finder

- a. The Finder provides you access to your files, folders, and drives.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28S01mbVM3bUZmTHc/view>

## 6. The Desktop and the Screensaver

- a. Navigate the items on your desktop and learn how to assign a screensaver to your Mac.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28U0RodkNtYIZKMEU/view>
- c. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28QjhzWWNnME1Pa0E/view>

## 7. The Dock

- a. Locate the apps you use most on your Dock.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28aVdEWWR6LWVfRHc/view>

## 8. Stacks

- a. Stacks are the shortcuts to your Dock.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28NXVuRWNPZ3hRNnM/view>

## 9. Mission Control

- a. Use the three-finger swipe to access Mission Control. There you will see the programs open and running on your Mac.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28Rks3YWRvd1ZfS3c/view>

## 10. Modifying Windows

- a. Resize your windows and documents.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28UE0yMDBpU3Boc0k/view>

## 11. Connecting Accessories

- a. What are the ports and connectors for on my MacBook? Review the following document to find out more.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28S2UzNXc5RI90NDQ/view>
- c. <https://support.apple.com/specs/>

## 12. Using a Camera

- a. Use the built-in camera to take pictures of yourself or even a short video. Explore the attached document to find out more.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28bmhGclJYdTICaE/view>

### 13. Using QuickTime to Create a Screen Video

- a. Did you know that QuickTime Player does more than just play videos? Learn how to create your own screen capture image/video using QuickTime.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28S19WdFNJSHI3NDQ/view>

### 14. Changing computing habits from PC to Mac

- a. There may be certain things that you are used to doing on a PC. These documents will help you find the equivalent on a Mac.
- b. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28OWw1SHhfbVZGQTQ/view>
- c. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28MS1QLXpSLXQ5YXM/view>
- d. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28WFZYaFcxeU1Qd1U/view>
- e. <https://drive.google.com/a/crosbyisd.org/file/d/0B3MaJBK1WG28UE0yMDBpU3Boc0k/view>