

# Required Documents to Complete New PreK & Kinder Student Enrollment

Please Note: Students will NOT BE ENROLLED until we have received ALL of the REQUIRED documents.

1. Certified Birth Certificate

PreK Students must be 4 by Sept. 1, 2020  
Kinder Students must be 5 by Sept. 1, 2020

2. Social Security Card, if available

3. Immunization Records

4. Custody or Guardianship documents

5. Parent/Guardian ID

6. Acceptable Proof of Residency:

The following are accepted Proof of Residency documents:

- 1 month of most current electric, water, gas, or cable bill.
- Lease agreement signed within last 30 days.
- Government Benefits Documentation OR Warranty Deed signed within last 30 days.

(Proof of Residency documents must be in the Parent/Guardian name.)

If you currently live with someone and/or the Proof of Residency is in someone else's name other than the student's parent/guardian, you will be required to complete an Address Affidavit.

7. To Qualify for Pre-K, the students must meet and provide documentation for one of the following criteria:

- Limited English proficiency – Students qualifying as limited English proficient will be tested at a later date.
- Economically Disadvantaged. Students qualifying as economically disadvantaged must meet the federal income eligibility guidelines
- Homeless
- The child of a parent in the military or injured or killed while actively serving in the military. Appropriate Department of Defense identification or documentation must be provided.
- In or have been in the conservatorship of the state of Texas. Appropriate documentation from the Department of Family and Protective Services must be provided.



- The child of a person eligible for the Star of Texas Award, as a peace officer, firefighter, or emergency medical first responder.
- Active or Disabled Military documentation
- Star of Texas Award documentation

