

Course Credit by Exam 2019-2020

Crosby Independent School District

CREDIT-BY-EXAM/EXAMINATION FOR ACCELERATION

There are two types of Credit by Exams:

- ***Credit by Exam for Credit Recovery (taken class and failed):***

- o A student who has received prior instruction in a course or subject, but did not receive credit for it, may, in certain circumstances, be permitted to earn credit by passing an exam on the essential knowledge and skills defined for the course or subject. To receive credit, a student must score at least 70 on the exam.

- o Students may not take a credit by exam for the purpose of recovering credit while they are still enrolled in the course. For seniors this means that students are not eligible to take an exam for recovering credit until the final exams begin. Students are responsible for paying a deposit associated with the cost of the exam. The grade of the test will be recorded on the transcript, but GPA calculations will not be affected.

- ***Credit by Exam for Acceleration (not taken class before):***

- o A student will be permitted to take an exam to earn credit for an academic course for which the student has not had prior instruction. The student must score a 80 or above in order to receive credit. These scores are not computed in the GPA.

- o Approved exam providers: College Board Advanced Placement, College Level Examination Program (CLEP), Texas Tech University CBE's, University of Texas at Austin CBE's

***The National Collegiate Athletic Association (NCAA) guide states that these examinations do not count for core Grade Point Average in determining eligibility.*

Credit by Exam for Credit Recovery & Exam for Acceleration for Initial Credit

2019-2020 Application

Students **may not test** in courses in which they are **currently enrolled** for credit at the time of testing and may not test if they have failed this course because of **excessive absences**. Please review the Credit by Examination Guidelines for more information. Students may not take an exam for credit recovery or initial credit for a course tied to a STAAR End-of-Course (EOC).

Section I: Student Information

Please Print legibly and fill in ALL information.

First Name _____ Last Name _____ Campus _____

Gender: M ___ F ___ Student ID number _____ Grade Level _____

Student Social Security # _____ - _____ - _____ D.O.B. ___/___/____ Home Phone _____
(mm/dd/yyyy)

(Street Number)

(Street Name)

(Apt. #)

(City)

(State)

(Zip)

Section II: To be completed by the Counselor

Name of course _____

Check One: Initial Credit Credit Recovery

Exam for Acceleration (Initial Credit):

Course prerequisite (if applicable) Semester _____ Year _____ Check One: Pass Fail

The student **has not** received prior instruction (check one): Yes No

Credit by Exam (Credit Recovery):

Grade earned previously in the course _____

Section III: To be completed by the District Testing Coordinator

Exam Administration (Please circle one) October February June July

Campus of administration (Please circle one)

CMS CHS Elementary School _____

The information provided on the application and attached documentation has been verified and is accurate. The student meets the eligibility requirements as stated in CISD policy and Exam guidelines. Student may not take an exam for Credit Recovery or Initial Credit for a course tied to a STAAR End-of-Course (EOC).

Signature _____ Date: _____

Please call 281-328-9200 if you have any questions
(Counselors, please return this form to the District Testing Coordinator by the scheduled turn in date and time) and time)

One form per course & section please

Crosby Independent School District Examination for Acceleration & CBE for Credit Recovery Grades 6 – 12 General Guidelines

Exams for Initial Credit will be conducted in October and February and Exams for Credit Recovery will be conducted in June and July. General guidelines for testing are included in the current year Crosby ISD Academic Planning Guides. Examination for Acceleration (EA) are given to students that have not had any prior instruction in a given course or subject and Credit by Exam for Credit Recovery (CBE) are given to students that have had prior instruction in a given course or subject.

Schedule

- - October 1- December 31 2019 (Applications Deadline 9/1/19)
 - January 1- March 31 2020 (Applications Deadline 11/30/2019)
 - April 1-June 30 2020 (Applications Deadline 3/1/20)
 - July 1- September 30 (Applications Deadline 5/15/20)

- Students may not test in any course in which they are currently enrolled. Students may not test in any course tied to a STAAR End-of-Course (EOC) examination.
- Students may not test for any course in which they lost credit due to excessive absences.
- A student is only permitted two attempts at earning credit through examination in a given subject and may not make any attempt after the time he/she would ordinarily be enrolled in the course.
- Students seeking **credit recovery** for a course must score **70%** or above. Students must score **80%** or above to obtain **initial credit**.
- Students must submit the completed application form to their counselor, including parent signature **by the deadline**. The student's counselor will review the application to ensure that he/she meets all the stated criteria for initial credit or credit recovery.
- Approval letters and grade reports will be mailed to the parent at the address provided on the application form.
- **There will be no make-up sessions for any CBE.** All tests will be administered on the assigned date. If a problem does arise, please contact your counselor or District Testing office immediately.

- **All students will need to have student picture ID when they check-in for the CBE assessment.**

- Score reports are generally available 3-4 weeks after testing. Score reports are mailed to parents by campuses.
- There is no fee for Credit by Exam testing.

If you have questions or need additional information, please contact your school counselor.

**Examination for Acceleration for Initial
Credit and
Credit by Exam for Credit Recovery
Parent and Student Signature Page**

Section I: Parent Section

Print legibly and fill in ALL information.

Child's First Name _____ Child's Last Name _____

Campus _____ D.O.B. ___/___/____ Grade Level _____
(mm/dd/yyyy)

Address (if different than the one on your child's application)

(Street Number) (Street Name) (Apt. #)

(City) (State) (Zip)

(Home Phone #) (Work Phone #) (Cell Phone #)

By signing this form I attest that I have read the examination procedures and guidelines for Examination for Acceleration and Credit by Exam for Credit Recovery and am aware of the time limits on taking the test, the 80% or above score required for course for initial credit and 70% or above score required for course for credit recovery, that the test is administered on the dates specified on the application and reminder email will be sent to the email on record during summer administration, that I will provide transportation to the test site, and that I approve my child's acceleration or credit recovery for the course stated on the application.

Signature of Parent or Guardian Printed Name of Parent or Guardian

Date

Section II: Student Section

First Name _____ Last Name _____
Campus _____ Grade Level _____

I have read over the Credit by Examination guidelines and understand that I am taking this assessment or make-up a course. I take responsibility to prepare myself for the assessment. I understand that I am required to attend the Credit by Examination session and may not be approved to take future assessments if I am absent from more than 2 consecutive test administrations. I understand the time length of the assessment, dates of administration, including the performance section of the credit by exam (if applicable), and how I will be notified of my results. I understand that I am required to earn at least an 80% on all portions of the assessment for course acceleration or at least a 70% on all portions of the assessment for course make up.

Signature of Student Printed Name of Student

Date

Section III: District Testing Coordinator

Date received _____ Initials _____