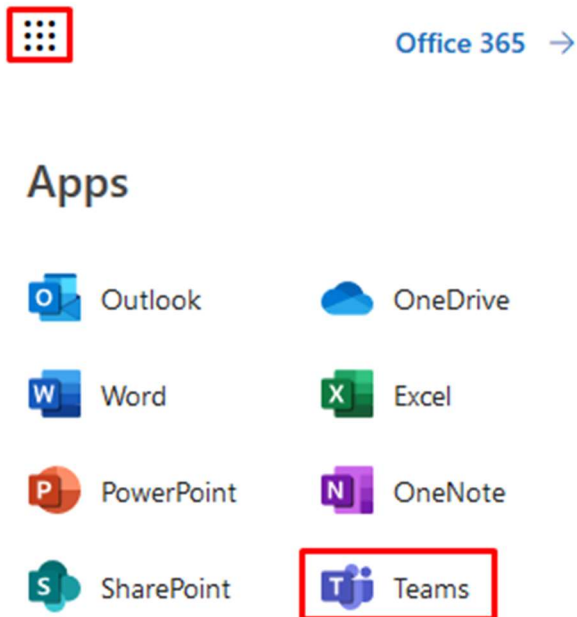


How to Install Teams on my Windows PC

Before you install Teams on your Windows computer, you must check to see that it's not already installed. Go to the **Start** menu and select Microsoft Teams. If Teams is already installed, you're all set! Otherwise, follow the directions below.

1. Sign in to [Office 365](#). Use your Office 365 email address and password (your Crosby ISD email address and password).
2. Select the menu button and choose **Teams**.



3. Select **Get the Windows app**.
4. When prompted with the pop-up window, select **Save File**.
5. Now that you've downloaded Teams, sign in with your Office 365 email credentials to get started!