



**Crosby Independent School District
Parent and Family Engagement Policy ESSA Section 1116
2019-2020**

1. Crosby ISD will reach out to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs consistent with the requirements of ESSA Section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. Section 1116 (a)(1)

- a. Parents will be invited via posting on district website to contact the Asst. Super of Student Services to serve on the PFE committee, and SHAC.
- b. The district Site base committee will meet to discuss and approve the District Improvement Plan which contains strategies to address needs of students in special programs.
- c. Campuses will reach out to parents to serve on the Parent Volunteer Organizations and Parent Teacher Organizations. CHS will ensure parent involvement through booster clubs as well as parent volunteers in school operations.
- d. Campuses will conduct family outreach events to inform them of various efforts.

2. Crosby ISD receives Title I, Part A funds. Our goal is to plan and implement effective parent and family involvement activities to improve student academic achievement and school performance. Therefore, Crosby ISD will develop jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy. Section 1116 (a)(2)

- The policy shall be incorporated into the local educational agency's plan developed under section 1112 (District Improvement Plan, DIP),

- The policy will establish the LEA's expectations and objectives for meaningful parent and family involvement.

3. Crosby ISD will involve parents and family members in jointly developing the local educational agency plan (DIP) under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d). Section 1116 (a)(2)(A)

- Preliminary work on both the CIP's and DIP begins in the late Spring of the preceding school year; Campus principals and district leaders review the District Goals and framework for completing the improvement planning process. The CIP's/DIP are further developed in the early fall of the current school year after sub-committee members return from summer break. By this time, state assessment scores have been received and reviewed, which will be used to guide campus/district improvement plan creation. CIP's/DIP are prepared and presented to the Board for approval in October or November.
- Parents are invited to serve on the campus and district site-based committees. The improvement plans are presented to the committees in draft form and committees are allowed to provide input that further shapes each plan. The DIP is ultimately approved by the District Site Based Team before being presented to the School Board for approval.

4. Crosby ISD will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency, in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education. Section 1116 (a)(2)(B)

- ESL and Dual Language nights are offered in both the fall and the spring CES & BES & DES & NES&CKC
- Parents serve on LPAC committees on each campus CES & BES & DES & NES &CKC
- A parent representative serves on the Title 3 planning committee to plan the ESL/Bilingual Parent nights BES
- CMS and CHS Orientation, Elementary Open House Nights to inform parents of programs, expectations, and academic support.

- Gifted and Talented Parent Information Night. CES & BES & DES & NES
- CTE Find Your Future Expo (Career Exploration Night)
- CTE Advisory Board consisting of community and business partners meets twice a year
- Community and business partners partner with CTE teachers to develop instruction to meet industry needs
- Community, Business, and Post-secondary partners speak with CTE students about career opportunities within their field of interest
- Business partners provide field trip opportunities for CTE students to learn more about careers
- Crosby Education Foundation provided grants to teachers to purchase items needed for the classroom
- The Parent Volunteer Organization funds and runs several social activities for students each year. (Winter Dance, Movie Night(s), Game Night, Spring Fling Day)
- Business Partners provide mock interviews to CTE students to help them prepare for job interviews Career Day brings in community, business, and post-secondary partners to speak with students about their career interests (DES)
- Special Education offers parent trainings 4-5 times per year addressing various components of special education (related services, ARD/IEP process, Speech/Language, Behavior, Transition for elementary parents, Transition for secondary parents, Autism, and Guardianship).
- Parents and students are contacted annually to develop personalized transition plans for each special education student.
- Person Centered Plans and practices are conducted to lead to positive post-secondary outcomes. Transition Specialist works with parents and students to determine and contact agencies that may continue to provide needed support to students upon graduation, or to determine if additional supports are accessible prior to graduation.
- Special education works with local businesses to support internships and competitive employment for students with disabilities.

- Special Education continues to offer support on the job site to promote student success in the workplace.
- CHS Next Level Center (NLC) College 101 Night for parents and students, all grade levels. Intro to college and requirements needed.
- CHS NLC - College Application Night - for seniors and parents - assist with college application process - 3 times per year
- CHS NLC - FAFSA Assistance Night - for seniors and parents - assist with financial aid applications 3 times per year
- CHS Dual Credit Information Night - all grade level students and parents - information given for all options in dual credit, how to prepare, prerequisites needed, cost, benefits, Q&A
- Scholarship Night - scholarship information night for parents and students, information about how to search, apply and info on local scholarships
- CHS Advanced Academic Session at 8th grade Cougar Night - current 8th grade and parents entering 9th grade in fall. Info on all advanced academics pathways at CHS
- KIDS HOPE, CUMC mentors for students on campuses
- PTA: Movie Nights, Music Programs, Big Deal, Mega Deal, Help with attendance incentives
- BES, CKC: WatchDOGS; Multiple Music Programs; PVO
- Schoology is used in grades 7-12 as a virtual student learning platform. The program allows teachers to post assignments and interact with students in a virtual setting. It also provides parents with real-time access to students grades and assignments so that a parent is always aware of the progress his/her child is making in each class.

5. Crosby ISD will coordinate and integrate parent and family engagement strategies under Title I, Part A, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (a)(2)(C) and Section 1116 (e)(4)

- ESL/Bilingual Family nights are planned for in the fall and spring. At the secondary level, CMS and CHS combine the family night and hold a multicultural fair where community members share services that are available; Parent workshops were also incorporated into the family nights at all levels where parenting strategies were shared that focused on how to support their child academically.
- Open House nights involve parents, students, and teachers together.
- 8th Grade re-Orientation in the Spring semester involves students, parents, and campus Administration and Counselors
- During the Find Your Future Expo in the Fall semester, all 13 Career Clusters were represented by teachers, students, post-secondary representatives, and local business partners for CMS and CHS students to learn more about their career interests and educational options to meet those interests
- Throughout the school year, Harbaugh Houston and Crawfish Shack worked with students in the CTE Culinary Arts program to teach the students career skills for the culinary industry and worked with the culinary teacher to develop lessons
- Throughout the school year, Kurary America and McCarthy Construction provided speakers, field trip opportunities, classroom resources, and worked with the teachers to develop lessons for students in our Oil and Gas, Ag Mechanics, Robotics, and Computer Programming programs
- McCarthy, Kurary, and Scientific Drilling work with CTE students who are preparing to apply for work-based learning opportunities by conducting mock interviews and providing feedback
- In the spring, all CHS students attend a Career Day in which community, business, and post-secondary partners speak with students about careers

- Crosby Education Foundation provided grants to teachers to purchase needed items for the classrooms
- Special Education works with various agencies throughout the year to facilitate the application and planning process of additional services for students in the community. Such services include: Pre-Employment Services with Texas Workforce Commission (TWC), Respite/Home and Community Based Services/ Texas Home Living Services/ Community Living and Assistance and Mental Health services with The Harris Center or Tri-County.
- Special Education staff work with parents and students with accessing Medicaid and Social Security Services as they are eligible or to assist with the application process.
- Annually, Special Education staff coordinate with TWC to provide several sessions of Pre-Employment training on the CHS campus in the areas of : career exploration, career assessment, job readiness skills, work based learning, post-secondary education counseling and self-advocacy.
- Special education partnered with TWC and Blooms consulting to offer a summer Job Readiness Camp.
- Special Education Partnered with TWC and Blooms consulting to offer virtual job skills trainings.
- Special Education partnered with TWC and Region 4 to offer a “Charting Your Course- Bridgeyear” career exploration event on Crosby High School Campus in the Spring semester. This event allowed students to physically try-out out 6 high growth, high skilled jobs. Students were able to explore: Phlebotomy, Electrician, HVAC tech, Cabinet Installer, Med Lab Technician, and Process Technician. This experience allowed students to find out if they were compatible with these careers.

- Special Education has partnered with the International Union Training facility, Hungry Jacks, Kroger's, Goodwill, Pleasing Petals, Fast-One Speed Shop, Shoe Department, Crosby Library, Crosby Community Center, UPS, local and daycares to help arrange internships and Work-Based learning experiences for students with disabilities and communicate with parents regarding the progress of their student in these settings.
- Special Education has partnered with Iguana Joe's Restaurant to complete mock interviews for vocation program students and offer feedback.
- Throughout the year, including summers and holidays, Special Education works with employers of students with disabilities to teach skills that may be lacking in the work environment.
- Special education staff have met with parents to visit day hubs and to help parents decide on best fit for after their students finish high school.

6. Crosby ISD will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying— Section 1116 (a)(2)(D)

- barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
- the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
- strategies to support successful school and family interactions;

7. Crosby ISD will use the findings of such evaluation to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies; and Section 1116 (a)(2)(E)

8. Crosby ISD will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population for the purposes of developing, revising, and reviewing the parent and family engagement policy and provide such other reasonable support for parental involvement activities under this section as parents may request. Section 1116 (a)(2)(F) and Section 1116 (e)(14)

- Title 1.Part A information is shared with parents, students, and community members at campus Open House events each year. The Open House events include an ESL. Bilingual parent meeting that is incorporated in these events at each campus.
- Requests for parent participation on the parent advisory board is posted on the website each year and meeting are arranged by the Assistant Superintendent of Student Services.
- Each campus solicits participation in the PVO or booster organizations. By-lays are maintained by each organization.

9. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Crosby ISD shall: Section 1116 (e)

(i) providing assistance to parents of children served by the local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of the parent and family engagement program, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)

- For ESL/Bilingual parents, student achievement and the testing/academic program is explained in the Fall parent meeting; During the spring, LPAC testing,

STAAR testing and (for students moving campuses) transition from one campus to another is discussed in the Spring parent meeting.

- Mail-outs are sent via Skyward that provide explanations of their students STAAR scores and how to monitor their progress over time.
- District website has a “Parents Resources” section on the Testing and Accountability tab that explains state testing and terminology.
- CES, BES, NES During the campus’ Open House for 3rd-5th grades in the fall the parents are given STAAR testing information specific to their child, resources for home use, and the student STAAR report card from previous year. 1st-2nd grades give information about reading levels, district assessments, and resources to help their students to show growth.
- Special Education reviews TAC 89.1070 with parents to explore state testing requirements for a student receiving special education services. Graphic organizers and charts are available to help make requirements and options easier to understand.
- Targeted parenting classes are held at NES four times a year to teach parents how to help their students at home with specific skills they would like to improve.

(ii) providing materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

- Practical Parent Education Curriculum is used for Parent Workshops
- Literacy & Math Nights with teacher created material
- Cyber Safety session is offered during our ESL/Bilingual Nights
- Counselors have the ability to look up Parent Access codes for Skyward Family Access, and are able to share with parents how to access student grades in real-time through that platform. CKC

- Special Education:
 - Direct parent in home training for identified areas of need
 - Task analysis documents
 - Visual schedules
 - Communication Apps
 - Web based programs that can be used as classroom extensions
 - Transition-Coordinated set of activities
 - Social Stories
 - Transition page under Special Education on the District website has resources listed by area of need. The link is shared with every special education student/parent.
 - Targeted parenting classes are held at NES four times a year to teach parents how to help their students at home with specific skills they would like to improve

- Parents are invited to participate in the “Remind” program by teachers so they receive notices about assignments.

- Teachers give parents the option of receiving notices about class assignments and grade updates via email.

- The SIS, Skyward keeps parents informed on assignment, grades, and grade reporting periods.

- STEAM Night at CES

- Family / Bilingual Parent Nights at BES, NES, CKC

(iii) educating teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

- Parents serve on the LPAC committee and on the Title 3 planning committee (to plan the parent/family nights).

- At the start of the school year, a Student-Parent-Teacher Compact Is created and shared out to parents via Skyward messages.

- Administration, counselors, and organizations are involved in inviting incoming 9th grade students and parents to a night planned to explain

academic and social-emotional aspects of the campus. Parents have opportunities to ask questions, consider options for academics and organizations, and view the campus. Students and parents are also invited to Open House nights, where teachers are able to share about their courses, allowing parents to ask questions and provide feedback to the teachers and/or the administration.

- Instructional staff are presented with expectations of parent communication and its value each year during Professional Development sessions. They are expected to share with parents information concerning the academic coursework, any behavior positives/negatives, and social concerns in their classroom. Teachers also share with one another ideas of what seems to work well for communication with parents.
- Each parent of a student who is registered in Crosby ISD receives information on the referral to special education process, including the name and contact number for the contact person for each campus
- In addition, the special education department places an advertisement annually in an area newspaper to address the Child Find process in our district, as well as having posters on each campus with information on referrals for early childhood students.
- At the high school level, Case Managers of special education students, reach out to parents via phone and/or email, every grading period to review progress. Transition staff meets with each special education student to complete assessments to determine what is “important to” and “important for” the student. Parents are then contacted to review the student’s plans and to contribute to the process. Parents are invited to ARD meetings to review progress, determine accommodations and goals for the academic year.
- Special Education staff have resources listed on the Transition Page under the Special Education tab of the District website that have a variety of resources and links for families to explore based on area of need.

(iv) ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; Section 1116 (e)(5)

- Parent workshops are incorporated into the family nights at all levels where parenting strategies are shared that focus on how to support their child academically, as well as parent and family engagement opportunities in the school.
- Communication technology tools are often presented as part of PLCs and other campus professional development sessions, to include apps that are new and work well. Teachers typically will pilot apps and/or a process or system and then be asked to share that positive information with the other instructional staff.